

**St. Mary's County Regional Airport
Airport Advisory Committee Meeting
24 October 2016 Minutes**



- I. **CALL TO ORDER** - Mr. Erik Anderson called the meeting to order at 1800. The Advisory Committee was represented by Erik Anderson, Terry Adair, Bryan Barthelme, Kaz Olmeda, and Bob Pearce. Hall Willard, Margaret Sawyer and Ted Klapka were excused. Gary Whipple was in attendance as a staff advisor.
- II. The August draft minutes were approved.

III. CHAIRMAN'S REPORT

The Maryland Aviation Administration has selected 2W6 as the test site for an ADS-B ground-base station (GBS) demonstration project. The County signed out a support letter to MAA on 10-17-2016. Next step is to develop implementation plan with MAA.

The Univ. of MD UAS Test Site drafted a revision to the UAS Operations at St. Mary's Airport (2W6). Now that the FAA has published the new Part 107 regulations governing small-UAS, the Test Site determined that it was appropriate to update the document. The committee reviewed the revisions and took no exception to the changes.

The committee reviewed the first draft of the 2016 Annual Report to the Commissioners. Erik Anderson asked that all members review the document and be prepared to comment on a final draft by the next business meeting on 12-5-2016.

The Rules and Minimum Standards documents will be finalized by staff on 10-28-2016 and submitted to the committee for their review and comment before the next meeting. The final drafts will be the documents that are submitted to the Commissioners to schedule the public hearing to adopt the governing ordinance.

The General Permit updates will be addressed along with the adoption of the revised Rules and Minimum Standards.

IV. Public Comments

Jacque LaValle sought clarification of the intent to submit the final draft R&MS to the committee. Erik Anderson and Gary Whipple indicated that, per prior discussions with the committee, there is no intent to open up another round of review and comment before the public hearing. The committee is due the courtesy of seeing the final draft before it is submitted for public hearing.

Jim Alexander followed up on the UMD UAS Test Site's prior recommendation to have both the AWOS and official Airport information (chart supplement) permanently modified to notify all pilots of UAS operations being conducted at the airport. The committee took no exception to this recommendation.

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V. Department of Public Works & Transportation Report

The Airport Road utility relocation has continued with water main installation underway with expected completion in three to four weeks. Due to delays and the impending end of the construction season, the County will be negotiating a schedule revision to mobilize the road work for April 2017.

On 9-21-2016, the Department submitted its brief to the Maryland Department of the Environment and Army Corps of Engineers with respect to avoidance and minimization of wetland impacts for airport development and Lawrence Hayden Road alignment. The brief is a result of the 7-27-2016 meeting with both regulatory agencies to finalize the wetlands permitting. The Department will follow up with the Baltimore District.

The County intends to bid the Lawrence Hayden Road relocation construction in the Spring of 2017 in advance of the next FAA grant cycle with grant applications due 7-1-2017. Utility relocation is limited to the overhead distribution along the current road.

Nothing to report for NOV 2016 development review cycle. No feedback from developer of OCT 2016 proposal to construct across 235 from Airport Road within Area 2 of the Airport Environs Overlay. The committee passed a motion to recommend to the Commissioners that the County considers acquiring any properties within A/E Environs Area 2, or published or future approaches, as they may become available.

Ramp A pavement work to commence in November. The County is also reviewing wash rack requirements and options to ensure that adequate means are provided to wash aircraft in compliance with MDE Industrial Discharge permit requirements to protect the aquatic environment.

VI. FBO and Leaseholder Report

The 10-15-2016 was a success and a model for future open house events at the airport. With the new aviation activities ramping up in the County Hangar under the Piedmont Flight Center lease, the taxiway directional signage for transients will have to be adjusted. The April 2017 date for the Airport Open House will be reviewed in light of the change to the Airport Road construction schedule.

VII. New Business - None.

VIII. Next Meeting –The next regular meeting is scheduled for 12-5-2016 at 6:00 PM.

IX. ADJOURNMENT- The meeting was adjourned at 19:00.

Submitted,

Handwritten signature of J.B. Whipple.

Approved,

Handwritten signature of Erik Anderson.

for Wilson R Lowry

Secretary

Erik Anderson

Chairman